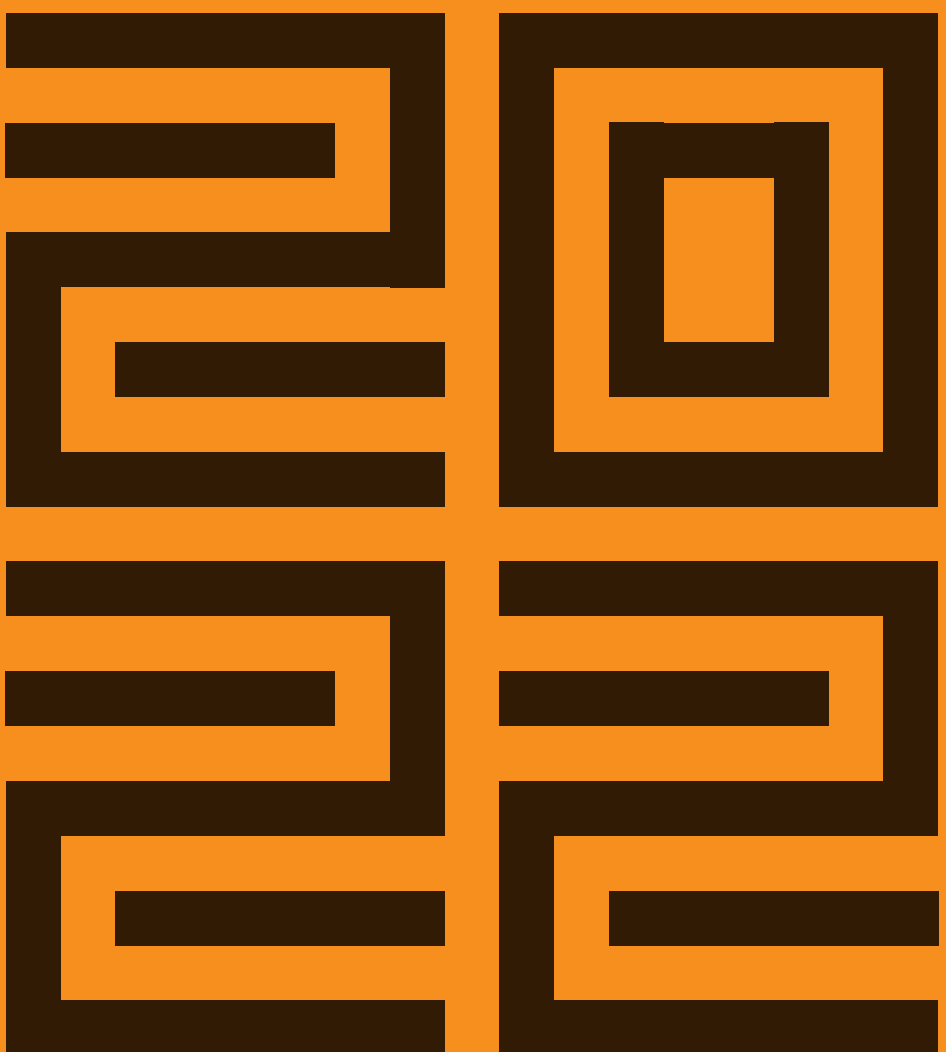


**Funding  
Application Form**

**Arts Festival  
Award Scheme**





# Arts Festival Award Scheme

## BACKGROUND

Wicklow County Council Arts Office established the Arts Festival Awards Scheme as one of a number of funding streams designed to support artists, arts participation and artform development. These schemes form part of a wider set of actions initiated or supported by Wicklow County Council directed at supporting quality practice and public participation in the arts in the county.

## PURPOSE & NATURE OF SCHEME

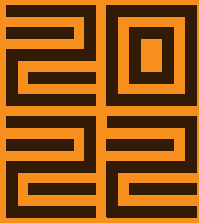
The purpose of the Arts Festival Awards Scheme is to support programming and development of Arts Festivals in County Wicklow. It is the intention of this award to fund, in full or in part, a particular aspect of a Festival's development plan or programme for 2022.

Applications can encompass:

- i. The production/commissioning of new work for the Festival
- ii. The engagement of professional artists / ensembles as part of the Festival programme
- iii. Specific actions directed at audience development and/or public engagement
- iv. The development of new strategies and/or approaches to the delivery of the Festival

Please note the maximum level of award under this scheme is €10,000. The average award in 2021 was €2,500.00.

All awards are subject to the availability of funds. Awards may be withheld or divided at the discretion of Wicklow County Council



## Arts Festival Award Scheme

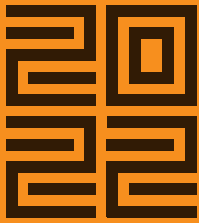
### 2 CRITERIA

Applications must demonstrate:

1. Distinctive nature and artistic merit of the proposal
2. Evidence of ambition and innovation building on previous festivals
3. Excellence of arts practice of those involved
4. A proven track record of programming, presenting and producing an arts festival
5. Feasibility of the proposal including evidence of advance planning / key elements being already in place
6. Financial feasibility of Festival proposal (demonstrating match funding or other sources of income as appropriate)
7. Adherence to the guidelines, eligibility criteria (see below), and where relevant, Child Protection Policies

#### 2.1 WHAT IS NOT ELIGIBLE?

1. Administrative costs
2. Non Arts Festivals
3. For-profit or fundraising projects
4. Competitive initiatives
5. Deficits or start-up costs for new organizations
6. Entertainment expenses
7. Festival projects which take place outside County Wicklow
8. Insurance costs
9. Capital improvements
10. Festival projects/programmes where the majority of costs relate to equipment hire
11. Projects focusing on primarily community rather than arts outcomes

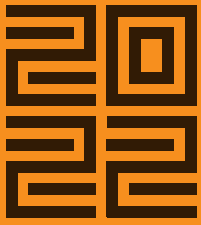


## Arts Festival Award Scheme

### 3 CONDITIONS

1. All awards are subject to the availability of funds. Awards may be withheld or divided at the discretion of Wicklow County Council
2. Applications and supporting documentation must be submitted online via the link provided on our website. Emailed/faxed/posted applications will not be accepted.
3. Applications must be complete and have all relevant support enclosures required. Incomplete and/or late applications will not be accepted
4. Wicklow County Council must be credited in all publicity relating to the initiative which was granted funding under the scheme
5. Successful applicants are required to submit a short report and income and expenditure figures for the Festival after the events have taken place. The report must also include audience numbers (virtual and in-person)
6. All applications must adhere to the guidelines and criteria for the Arts Festivals Awards Scheme.
7. Applications will be assessed by a panel of professional arts practitioners to include representation from Wicklow County Council.
8. Applicants must already have a Festival bank account and constitution / memorandum of association
9. Where relevant, compliance with best practice / legislation in Child Protection as outlined by the Department of Health and Children – [www.dohc.ie](http://www.dohc.ie)
10. Wicklow County Council reserves the right to review the Award Schemes and, at any time, make any changes they deem necessary

Applicants will be notified of results as soon as is practicable, however it is anticipated that the overall process from the submission of applications to the notification of outcomes will take 6-7 weeks



## Arts Festival Award Scheme

### 4 HOW TO APPLY

Read all documentation carefully

- Use the online application system – emailed/faxed/posted applications will not be accepted
- Write a detailed description of your project 2000 words max
- Upload Budget for 2022 plus an Income and Expenditure account for 2021 (budget templates are available on our website for downloading)
- Include details of where you wish to apply the investment from Wicklow County Council.
- Upload an up-to-date C.V. (max 2 pages)
- Upload support documentation which demonstrates your track record. This can include images, reviews, letters of support, treatments, draft scores, audio or video recordings (links to YouTube, vimeo, Soundcloud, MP4 etc.)

#### 4.1 ADDITIONAL REQUIREMENTS IN THE EVENT OF BEING SUCCESSFUL

- Evidence of Public Liability/Employers liability/  
Professional practice Insurance where appropriate

Applicants shall be notified as soon as is practicable, however it is anticipated that the overall process from the date of advertisement to the receipt of funds will take at least 8 weeks.

An acknowledgment will be sent to you to confirm receipt of your application.

### APPLICATION DEADLINE

**Friday 4th March @ 16:00pm**

Questions may be directed to

**wao@wicklowcoco.ie**

Please make your subject line

'Festivals Award Scheme 2022'

